

Product SKU	Max Delegates	Course Duration
1401-013	8	4 hours (min)



TLA Working with Steps & Step Stools Training

Course Syllabus

For those who are infrequent users of stepladders and step stools in shops, offices, schools and the health sector.

Learning Objectives

Delegates will be competent to:

- Assess and determine when it's appropriate to use stepladders & step stools
- Correctly locate and safely use stepladders & step stools
- Visually inspect stepladders and step stools for damage before and after use

They will have an understanding of:

- What they need to know about the law and standards relating to stepladders & step stools
- Hazards in the use of stepladders & step stools
- Storage & handling of stepladders and step stools

Method

The course is planned to run over a minimum of 4 hours.

Training Activity

- Slide led – trainer providing information and asking questions
- A group exercise on inspections & hazard analysis
- An individual questionnaire on inspection of stepladders and stools

Assessment Process

There are assessment activities:

- 15 Multiple Choice Questions
- Step / Step Stool fault finding
- Hazard Analysis
- Carrying, positioning and stepping on to steps and step stools

Assessment

Closed book assessment with an 80% pass mark.

PPE

Closed toe shoes, with good grip on the sole – no backless or high heel shoes; no socks, stocking or bare feet
Ideal clothing: No loose tops. Jeans / trousers for men and women.

Course Content

Current Legislation, Code of Practice, Regulations and Guidance affecting work at height.

Venue Requirements

Training can be undertaken at our offices or at a customer's site. However a suitable classroom and practical area to accommodate 8 delegates for the theory and assessment sessions will be required.

Supporting Documents

Ladder Association summary notes for each delegate.

Award

A Ladder Association certificate and LadderCard will be issued to successful delegates who complete the theory and practical assessment, which has a five year validity period.

Qualifications & Experience

No qualifications or experience are required for this course.

Literacy, Fitness & Health

Delegates must be numerate, literate and have a good command of English. They should be fit and capable of stepping on to small steps, stepstools and dome type stools.



In Association with The Ladder Association.

The Ladder Association works closely with the Health and Safety Executive (HSE), Department of Business, Enterprise and Regulatory Reform (BERR) and the British Standards Institute (BSI), to ensure that the voice of both the consumer and the industry is heard during the formulation and revision of legislation relating to access equipment throughout Europe. The Ladder Association is also a founder member of the Access Industry Forum.

The Ladder Association Code of Practice for leaning ladders and stepladders is intended to give specifiers and users advice on the safe and effective use of portable ladders and steps. The Code of Practice also covers the implementation of the European Temporary Work at Height Directive.